

Notify Family, Friends & Colleagues

Getting the word out about a loved one's passing is often one of the most difficult tasks. Therefore, we encourage you to make a list of those people that need to be contacted, including family, close friends, employer or business colleagues.

Next, we encourage you to ask a family member or close friend to make those phone calls and/or send e-mail messages. There is much to accomplish after the death occurs and family members and friends are eager to help. Notification calls are a task that can be easily delegated to someone who really wants to help.

Our website has been designed to be a helpful resource for those we serve. You may want to share the resources listed below with your family, friends, and colleagues. Knowing this information in advance will help reduce the numerous inquiries in the days following the loss.

- As soon as the date, time and place of the service have been set, it will be posted at allenmortuary.com.
- There is a complimentary guestbook on allenmortuary.com where you can write a message to the family. Messages will be available for the family promptly and remain indefinitely on the Allen Mortuary website. (Note: Some newspaper guestbooks will only keep messages for the family for 30 days.)
- Driving directions to the service are available at allenmortuary.com
- Should someone desire to send flowers or a plant, they can place an order at allenmortuary.com

Name	Relationship to the Deceased	Phone Number	E-Mail Address * if e-mail notification is preferred

